



Seattle Reproductive Medicine®

A N I N T E G R A M E D® A F F I L I A T E

NEW PATIENT APPOINTMENT CHECKLIST

Welcome to the Seattle Reproductive Medicine-Tacoma. In order to make your first appointments go as smoothly as possible, please review and complete the following items on this checklist.

- Please fill out the registration and medical history forms before arriving to your appointment and be sure to bring them with you on the day of your appointment.
- Please bring your insurance card and photo ID with you for you and your partner. We will be making a copy for our files.
- Please read, fill out, and sign all authorization forms provided in the new patient packet that was sent to you. We will collect these forms when you check in for your appointment.
- Hand carry copies of any pertinent medical records or x-rays (hysterosalpingogram). Contact your physicians office to obtain these records. **Please do not have records/x-rays sent to the clinic.** If you would like a copy for your own records, please make sure to make copies before your appointment. We are unable to make copies for you. Our physicians routinely need to keep your copies for dictation and they will be shredded when finished.
- On your first appointment, please check in with the receptionist 20 minutes prior to your scheduled appointment. Please allow adequate time for traffic and parking.
- POLICY ON CHILDREN IN THE CLINIC:**
SRM does not provide supervision for children left unattended in the clinic. For their safety, we recommend that you make other arrangements for their care or that you bring a childcare provider with you when you have appointments at SRM. Attention you may need to provide for your children detracts from time spent with your provider. Also, children in the clinic can be uncomfortable for some infertility patients.

**PLEASE CALL US AS SOON AS POSSIBLE IF YOU NEED TO CHANGE
OR CANCEL YOUR APPOINTMENT.**

Seattle and Bellevue Office (206) 301-5000

Tacoma Office (253) 272-9250

Questions?

Your questions are important. Please contact us if you have questions or concerns.

[SEATTLE REPRODUCTIVE MEDICINE \(253\)272-9250](tel:(253)272-9250)